

By-Law to the Charta of the Graduate Students Association Governing the Election Procedure

- (1) The election is led by the election leader, a **Secretary General**, as specified in the Charta (5.7). **S/he** decides in all election-related situations that are not covered by the Charta or a By-Law. **S/he** announces the beginning and the end of the election process.
- (2) **The leader collects and keeps unrevealed absentee ballots according to the Charta regulations (§6.9).**
- (3) **The election leader arranges the equipment necessary to conduct the election process.**
- (4) **The leader submits the absentee ballots to the Secretary before voting as determined in the Charta (§6.9).**
- (5) The leader asks the Assembly for a vote of **trust** in favor of the current office holders to relieve them from further liability arising from actions during their term of office. The Assembly votes by hand raising.
- (6) The election leader introduces the Assembly to the offices to be filled, the election system as specified in the Charta (§6), and the number of candidates running.
- (7) The leader oversees the presentation of all candidates and fair treatment of all candidates during the campaign.
- (8) The leader determines two volunteers from the Assembly, none of whom may be a candidate or present office holder, **to verify the outcome of the absentee voting.**
- (9) The leader publicly declares the number of votes cast. **S/he splits the results into votes cast by absentee ballots and votes cast during the Assembly.**
- (10) The leader determines the outcome of each election round and repeats the procedure until the winners of the election have been determined.
- (11) The leader asks the winning candidates and their substitutes if they accept their new positions.